



The Heys School

28<sup>th</sup> February 2023

Dear Parent/Carer

### **Punctuality and Unauthorised absences**

As we approach the midpoint of the academic year, we would like to take a moment to remind you of the importance of regular school attendance for your child's education and future success.

Research has shown that students who attend school regularly are more likely to achieve higher grades and have better opportunities for further education and employment. Regular attendance is also important for your child's social development and for building positive relationships with peers and teachers.

We understand that occasional absences may be unavoidable due to illness or unforeseen circumstances, but we kindly ask that you do your best to ensure your child attends school regularly and on time. If your child is unable to attend school for any reason, please notify the school as soon as possible so we can work together to ensure they don't fall behind in their studies.

Punctuality to school is also vitally important and has a huge impact on progress. Students are expected to arrive at school at 8.30 am. The morning registers close at 9.10 am. Students who arrive after this time will receive a 'U' code which records the absence as unauthorised for the morning session.

It's also worth noting that under the Education Act 1996, parents/guardians have a legal obligation to ensure their child attends school regularly. If your child has unauthorised absences, you may be at risk of legal action, including fines or prosecution.

At our school, we pride ourselves on providing a safe and nurturing environment where students can learn and grow. By ensuring your child attends school regularly, you are helping us to provide the best possible education for them and setting them up for a bright future.

Thank you for your ongoing support and partnership in your child's education.

Yours sincerely

Mr M Kerr

Assistant Headteacher – Behaviour & Culture

Headteacher | **Mr P McKendrick**

The Heys School is a member of The Rowan Learning Trust.  
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**Realising Greatness**

