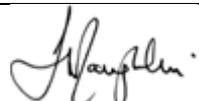




The Heys School

Provider Access Policy

Prepared By:	Mrs RJ Farrington-Evans
Date Reviewed:	June 2021
Next review Date:	June 2022
Head Teacher	R Evans
Signed:	
Role (COG/CEO Trust)	I Mclaughlin
Signed:	

Rationale

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 11 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in section 42B of the [Education Act 1997](#).

This policy shows how our school complies with these requirements.

Student entitlement

All students in years 8 to 11 at The Heys School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Rebekah Farrington-Evans, Assistant Head Teacher (Curriculum and Careers)

0161 773 2052 / rjf@theheys.school

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 7	Creative Careers and Employability Event.	National Careers Week. Aspirations and Alumni Careers Event.	
Year 8	Creative Careers and Employability Event.	National Careers Week Inspired to Aspire mentoring programme (selected students) Careers Exploration Day.	Discovering the World of Work Day.
Year 9		National Careers Week Yr 9 Parents Evening and options talks Careers Speed Dating Event Inspired to Aspire mentoring programme (selected students)	Barclays Life Skills
Year 10	Bury Careers Event Working Skills Day Parents Evening	National Careers Week Yr 10 Parents Evening	Work Experience
Year 11	Yr 11 Parents Evening Mock Interviews for the whole year group College assemblies College application drop in sessions	National Careers Week	

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The school will make the Sports Hall, The Paragon (our purpose built theatre), classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available any other specialist equipment it has within its means to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature in the **library careers area**. This available to all students at lunch, break times and after school.

Safeguarding

Our safeguarding policy outlines the school's procedure for checking the identity and suitability of visitors. This sets out the school's approach to allowing providers into school as visitors to talk to our students. Education and training providers are expected to adhere to this policy.

Links to other policies

This policy is linked to the following school policies

- Safeguarding policy
- Careers guidance procedure

- Curriculum Maps

Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students is monitored by Rebekah Farrington-Evans.

This policy will be reviewed by Rebekah Farrington-Evans annually. At every review, the policy will be approved by (the governing body and the head teacher).