



The Heys School

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Whilst we will make every effort for home learning to begin immediately, the minimum expectation is that hybrid or online learning will begin 48 hours after the students have been sent home. There may be instances when this is not possible, in this case, please refer to the home learning section of the school website:

<https://theheys.school/home-learning/> for links to work packs and suitable websites.

Individuals Isolating

If pupils are self-isolating, lessons will begin 48 hours after they have been sent home, they will follow their timetable, lessons will be hybrid lessons on Teams.

Class / Bubble Isolating

If pupils are isolating in a form or year group bubble, lessons will begin the day after pupils have been sent home, they will follow their timetable, lessons will be delivered on Teams.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely as we do in school wherever possible. However, we have needed to make some adaptations in some subjects:
Time for Core PE at KS3 and 4 will be used to allow pupils to take personal exercise at home or outside in their local area (following national guidelines) or to participate in the online resources which will be emailed out to your child and available on the home learning page of the school website.
During KS4 Personal Development (PSHCE) time students will complete independent work, this will be emailed to your child on a weekly basis.

Individual Isolating

If pupils are self isolating they will follow their timetable but lessons will be hybrid lessons on Teams.

Class / bubble Isolating

If pupils are isolating in a form or year bubble they will follow their timetable, lessons will be delivered on Teams.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly 5 hours each day. This does not include homework.

Key Stage 3 and 4	Pupils will follow their school timetable which follows a 5 period day.		
	Session	Mon, Tues, Thurs and Fri	Weds
	Period 1	8:55	8:45
	Period 2	9:55	9:35
	Period 3	11:15	10:45
	Period 4	12:15	11:35
Period 5	14:05	13:10	

	<p>The online element of the lesson will be a maximum of 40 mins. Pupils will then be set work to complete in the remaining 20 mins.</p> <p>During full lockdown, each Weds period 1 we follow a cycle of:</p> <p>Week 1: form period Teams call check in with form tutor</p> <p>Week 2: individual phone calls from form tutor</p>
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Accessing remote education

How will my child access any online remote education you are providing?

Our remote education platform is Microsoft Teams. All students and teachers have received training in this, tutorial videos are available on the school website. Pupils can access Microsoft Teams using the dedicated app (available for all devices) or can sign in to www.office.com using their school email address (username@theheys.school) and password.

If there is an issue with access to MS Teams and your child's password needs resetting please complete the form available on the homepage of the school website.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We will do everything we can to support remote education and have a number of devices that we can loan as well as provide support to resolve any issues with connecting to the internet. Please complete the online form provided via parentmail or contact Ms Pickavance hlp1@theheys.school
- If we are unable to provide you with the resources to access remote education please contact us so we can discuss other options for your child such as a place in school under the category of 'technically vulnerable'.
- We recognise that some pupils may only be able to take part in lessons on a device with a small screen, such as a mobile phone. We are happy for students to complete any work set in the work books provided, instead of on a computer if necessary.
- If pupils are completing remote education on paper rather than a computer, they can upload a photo of their work. Where this is not possible, we will work with you to find a solution.
- If printed materials are required please contact your child's pastoral manager who will send work home, alternatively paper based work can be accessed on the school's home learning page.
- If pupils are completing paper based work they can submit it by either using the stamped addressed envelope provided or by photographing it and emailing it to worksubmission@theheys.school This process will be reviewed on 01.02.21.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- We strive to deliver all lessons live, providing pupils with teaching in line with their current timetable using resources that have been adapted to better meet the needs of online learning. This has been adopted by all staff across all faculties, with the exception of PE, unless a member of staff is unwell and therefore unable to teach. (In this case work will be emailed to pupils)

The following approaches may also be followed:

- recorded teaching (audio recordings made by teachers)
- printed paper packs produced by teachers (e.g. workbooks, worksheets)
- textbooks and reading books pupils have at home. Bespoke GCSE revision packs have been provided to all Year 11 students based on core subjects and options.
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

We expect all pupils to engage with remote education as soon as it is required.

As parents/carers we need your support to ensure your child maintains the routines of completing school work at the right times and is provided with a space they can work without distraction and the equipment that they need. Where this is not possible, please let us know (office@theheys.school) and we will do what we can to help. Please reinforce clear boundaries with your child during their remote education, such as not allowing them to use their mobile phones (unless being used for the lesson).

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Pupil engagement with remote learning is monitored daily. A register is taken on Class Charts, which is linked to the Sims app, for every lesson. Where students are not engaging, this will initially be followed up with contact home to try and resolve any potential issues.

Where students are attending remote education lessons but there are concerns with the quality or quantity of work being done, the individual teachers will make contact with home.

So you are aware of your child's engagement and participation with online learning please ensure you download and sign into the SIMs parent app. The app will also enable you to view reward points and positive comments from teachers related to online learning. Please additionally check parentmail/email for any messages relating to your child's engagement regarding online learning.

Please be aware that staff are not always working on site and may be working from home when they call you. This may mean that calls originate from a withheld number.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Teachers will deliver a lesson via Microsoft Teams and set work to be completed through the remainder of the lesson. This work can be handed in electronically using the assignments function in Teams or by email directly to the teacher.
- Teachers are not expected to mark every piece of work in depth, but they will be checking work and addressing any errors or misconceptions with students in the following lessons. Teachers will continue to follow their department's marking and assessment policy.
- We may use quizzes through online forms to assess student understanding. This provides instant student feedback and scores are recorded so that teachers can address common mistakes in future lessons.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

Offering all EHCP pupils a place in school.

Setting up a specific SEN provision base for those students in school.

SEND students in school have access to TA support during their online lessons.

Offering a place to all students in the Enhanced Transition Group and SEND students who we feel would benefit from the support.

Priority tracker so pupils are contacted daily, twice weekly or weekly based on their needs.

Please contact our SENCO, Mrs F Lord (fll@theheys.school), with any specific queries.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Pupils will follow their timetable and attend hybrid lessons via MS Teams.

This means they may:

engage in the lesson that is being delivered to the remaining class in school at the same time and be given specific tasks from their subject teacher.